



AAT Professional Diploma in Accounting (Level 4)

Introduction to this course

If you have successfully completed the Level 3 Diploma in Accounting and want to achieve a Technician-level Accounting qualification, this course is an excellent choice. It is suitable for people working at all levels of finance and allows you to gain practical accounting skills that can be used in the workplace. You will complete four modules covering Financial Statements, Decision and Control, Budgeting, Accounting Systems and Controls as well as two optional modules on Taxation. The course is sponsored by three main accountancy bodies and is a nationally recognised qualification.

Entry Requirements

You need to have successfully completed the AAT Diploma (Level 3) in Accounting.

Career prospects

After successfully completing this course, you may like to take further qualifications, such as the Level 6 ACCA course, or undertake training one of the major professional bodies.

This is a nationally recognised qualification, prized by employers. Possible future job roles include Assistant Accounts Manager, Accountants and Financial/Costs Manager

How will I be assessed?

Most units are assessed through an examination on a computer. You need to achieve 70% to pass each unit.

Course content/units

You will complete six units:

Financial Statements of Limited Companies
Management Accounting: Budgeting
Management Accounting: Decision and Control
Business Tax
Personal Tax
Accounting Systems and Controls

You will be taught through lectures. You will be actively encouraged to join in and contribute with your own accounting knowledge and work experience.